

PAY LETTER: 22-36  
ISSUE DATE: November 17, 2022

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES  
SECTION I**

**SUMMARY OF REVISIONS  
TO THE CALIFORNIA STATE CIVIL SERVICE PAY SCALES  
LOCATED ON CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CALHR'S) PUBLIC  
WEB SITE**

<http://www.calhr.ca.gov/state-hr-professionals/Pages/pay-scales.aspx>

For questions regarding Section I, personnel office designated liaisons should contact CalHR's Personnel Services Branch. Technical questions will be referred to the appropriate CalHR analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Sections 15 and 17) will be updated within the first week of each month.

**GENERAL SALARY INCREASES – RANK AND FILE**

**R09 and U09 (Rank-and-File Ranges)**

**CLASSES**

Effective July 1, 2022, in compliance with an agreement between the State of California and Bargaining Unit (BU) 09, CalHR approved a 2.5-percent General Salary Increase. All classes designated R09 and rank-and-file ranges in U09 shall be increased by 2.5 percent.

**EMPLOYEES**

Effective July 1, 2022, all employees designated R09 and E09 in the above classes shall receive the 2.5-percent increase, including employees who separated from state service prior to July 1, 2022, and have lump sum payments that extend beyond July 1, 2022. The lump sum payments shall be adjusted to reflect the above salary increase.

**DOCUMENTATION:**

The State Controller's Office (SCO) will process Employment History (EH) mass updates to implement the General Salary Increase (GSI) for eligible employees in BU09 prior to the Monthly (Master) Payroll Cutoff in November 2022.

For employees who separated from state service prior to July 1, 2022 and have lump sum payments that extend beyond July 1, 2022, departments shall adjust their lump sum to reflect the above salary changes.

An SCO Personnel Letter will follow with additional information.

## GENERAL SALARY INCREASES – EXCLUDED

### **M09, S09, and U09 (Supervisory Ranges)**

#### **CLASSES**

Effective July 1, 2022, CalHR approved a 2.5-percent General Salary Increase. All classes designated M09, S09, and supervisory ranges in U09 shall be increased by 2.5 percent.

#### **EMPLOYEES**

Effective July 1, 2022, all employees designated M09, S09, E48, and E59 shall receive the 2.5-percent increase, including employees who separated from state service prior to July 1, 2022, and have lump sum payments that extend beyond July 1, 2022. The lump sum payments shall be adjusted to reflect the above salary increase.

#### **DOCUMENTATION:**

The State Controller's Office (SCO) will process Employment History (EH) mass updates to implement the General Salary Increase (GSI) for eligible employees in BU09 prior to the Monthly (Master) Payroll Cutoff in November 2022.

For employees who separated from state service prior to July 1, 2022 and have lump sum payments that extend beyond July 1, 2022, departments shall adjust their lump sum to reflect the above salary changes.

An SCO Personnel Letter will follow with additional information.

### **SECTION 5: HIRING-ABOVE-MINIMUM AUTHORIZATION**

- R09 classes are updated. (Effective 07/01/22)

#### **DOCUMENTATION:**

Departments must key a GEN effective 07/01/2022 for eligible employees with a HAM plus salary and correct any resulting out-of-sequence transactions.